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# CEC NH Meeting Agenda & Action plan

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| Date: | 1/19/18 | Note Taker: | Jen Katz-Borrin | Facilitator : | Jodi Gutterman |

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| **Agenda Item** | **Notes/Task** | **Who** | **Timeline** |
| Norms  1. Speak one at a time.  2. Arrive/Start/Leave on Time.  3. Stay on Topic and have an agenda.  4. Mutual, Professional, and Unconditional Respect. | Follow Meeting Norms | All | Ongoing |
| Summer Workshop Planning | * Thursday, August 2 at NHTI * Dr. Ross Greene * Lois will work with Dr. Green to finalize day * Food via NHTI $15 per person * Cost for day $750 for Dr. Greene * Goal for attendance – 100 * Charge $50 for CEC member, $75 non members * Cash, check, PO- Sent to Lois * Registration forms mailed to Lois @PMHS * Save the date | Lois  Lois  Jen | In upcoming weeks |
| Financials | * Balance $13266.13 * Down about $1200 from last year. |  |  |
| Teacher of the Year | * CEC Teacher of the Year Lois sent the paper work to CEC * 3 candidates, visits to be completed Jan 29 am 8:30-11, February 19 am * March 15 deadline for Edies * Visits to be done   + Interview each candidate for consistency   + Lois will email directors of nominees and give them important dates for being recognized. | Jen, Lois, Kelly, Jodi | March 8-9 |
| Annual Meeting | March 15 after sessions end upstairs @ Sheridan |  |  |

Highlight present:

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| Jodi | Jen KB | Lois | Terry | Esther |
| Kelly | Mary | Pat | Elaine | Chuck |

Susan M. was here also.