

**CEC-NH Board of Directors Meeting – June 5, 2023**

Attending: Kelly Mask., Amanda Houghlock., Brianna Connell, Mary Paradise, Nancy Fournier. Jen Katz-Borin, Jodi Gutterman, Crystle Perry, Michelle Mason

Unable to attend: Esther Kennedy, Terra Geer

Guest: LuAnn Purcell

Topic	Discussion	Next Steps
Dr. Luann Purcell	<p>Town Hall focusing on Social Media (June 14 @4:00, June 15 @ 9:00)</p> <p>Special Education Today - every Friday, Upcoming events - Send to Luanne or Danielle</p> <p>Volunteer Square - are any new people volunteering from NH?</p>	<p>Send one timely article to our members.</p> <p>Email Luann for link</p>
Communication Subcommittee	<p>CEC-NH Handout - Create a postcard for CEC- NH to handout at the vendor table. Highlight the Eddie's, our work over the last few years.</p> <p>Outreach to Members: (1) Regular and quick email blast sent to Membership 2023 cross check with (2) Target Directors - NHASEA Monthly meetings - highlight activities/articles/website. Encourage directors to share with their staff, including putting hard copies of material in teachers' mailboxes.</p> <p>Membership Committee - other units have this type of committee</p>	<p>Ask Danielle W. - National to create items, MaryBeth-Comm Committee to email Board with updates/sample..</p> <p>Email blast sent by August 15 - cross check membership list - Amanda/Comm. Subcommittee</p> <p>CEC-NH on NHASEA agenda Beginning in September 2023</p> <p>Something to consider for our NH unit to discuss September 23.</p>
Summer Conference	<p>Becky Butt - <a href="mailto:Rbutt@mvsdpride.org">Rbutt@mvsdpride.org</a> contact for MVHS auditorium.</p> <p>Systems of Care Grant conference - to host at MVSD and CEC-NH promote the conference. It does not look like this is a go for the conference.</p> <p><u>New Conference Topic::</u> <i>WPN-Goal writing training and present levels - timelines</i> - 3 - 1 ½ hour presentations, focused on the above topics.</p> <p>Develop a flyer - once we have all the information</p>	<p>Mary to notify tech dept</p> <p>.</p> <p>Jen to contact - Carol K., Terra, Shelly to see if they are available and interested on August 3, 23.</p> <p>Mary to check on room availability at MVSD Briana draft flyer</p>

CEC NH Non-Profit Standing with the State NH	Two tasks remaining to complete our non-profit standing with the State of NH.  Add a Treasurer's Report as a monthly agenda item.	Terra, Brianna and Kelly to Complete these items and email board
Thank you, Board Members transitioning off the board	Thank you to Kelly - work with CEC National to get us where we are now, Thank you to Kelly and Terra -for all the work they have done. Kelly - all work with CEC-National in positioning NH to be where we are today. Terra - all work with the bank accounts/countless reports	Big thank you to the Board
Summer Leadership and Legislative representation in Washington, DC	Amanda - is attending - has had a wonderful time. There is space for 1 more person to attend, we have the hotel room. You only need your flight.	Contact Amanda if you are interested for more information.
Next Meeting	Will be looking to have a calendar of regular monthly meeting dates.	MaryBeth to send Jen a list of possible 2023-24 meeting dates.  Group to connect via email through the summer months.