

CEC-NH Board of Directors Meeting – May 1, , 2023

Attending: Kelly Mask., Amanda Houghlock., Brianna Connell, Mary Paradise, Nancy Fournier, Jen Katz-Borin, Jodi Gutterman, Crystle Perry, Michelle Mason

Unable to attend: Esther Kennedy, Terra Geer

Topic	Discussion	Next Steps
CEC-NH Summer Conference	<p>A possible topic for CEC-NH conference on August 3, 2023: panel discussion partnering with NH Systems of Care , a joint panel for multisystem of support for behavior. Focuses on teachers needs in the classroom.</p> <p>Both Governor Wentworth and Merrimack Valley School Districts are part of the Systems of Care Grant in NH.</p>	<p>Kelly - reach out to contact person, gather more information, share with board at next meeting. Motion: Jen KB – Second MBG Vote – unanimous</p> <p>Mary - find out if MV Auditorium is available for August 3, Conference</p>
Secretary term limit from 3-2 years	<p>Given the 2 year terms of officers in the updated By-Laws, MaryBeth recommended the board consider the secretary term for two years vs current three year term. She would stay on to complete her term through June 2024.</p> <p>Do we want to have this go to by-law subcommittee?</p>	<p>The by-Laws have been updated recently; this will be an addendum to the By-Laws.</p> <p>Motion – starting July 2024 the secretary’s term is two years. Motion: Jen KB Second, Mary P second - motion passes unanimously.</p>
NHASEA Summer Conference Vendor Table	<p>Nancy /Mary/ MB to meet later this month, Discuss theme for vendor table, basket raffle and other items. They will report out at June board meeting.</p>	<p>Kelly –confirm w Denise, we want to be a vendor table at summer conference.</p> <p>Expend up to \$100.00 on Conference gift basket raffle.</p> <p>Motion - Mary P, second - Jen K.B. passed unanimously</p>

Awareness of dates of NHSEA Conferences with CEC Conferences that are happening	CEC National Conference is the same date as the NHSEA March Conference. Our RA Assembly potentially would be impacted.	Further discussion, if needed, at another board meeting.
Communication subcommittee	Communication subcommittee meeting on May 10 th , discussion, Brochure – or something that we could also include as to where the next CEC conference along with other items.	Update board at June meeting.
Approval of Minutes	Historically, secretary shares the minutes with the board. Minutes are uploaded by Amanda H or Jen KB	When minutes are shared with board they will be uploaded to website.
Transition of Officers	Kelly and Jen plan to meet the beginning of June. Brianna and Terra will meet later this month	
Treasurer	Suggestion -purchasing a chrome book for treasurer – all information to be in one place.	Brianna and Terra to discuss if this is of interest.
Next Meeting	June 5, 3:45 via zoom	